SYMPLYNEBULA

QUICK START GUIDE

Thank you for choosing SymplyNEBULA

This Quick Start Guide is designed to get you up and running quickly.

If you need greater detailed information, please review the complete product manual at

https://support.gosymply.com/support/solutions/80000413919

WHAT YOU NEED TO GET STARTED

1. Your SymplyNEBULA certificate – this will contain the address of your custom URL.
    It will be in this format – https://symplynebula.com/signin?c=<accountname>
    The certificate will also contain additional information such as the region you will be using

2. An S3 access client – this will allow you to read and write data to your SymplyNEBULA cloud storage. Examples of clients are: CyberDuck, MountainDuck, Transmit, and awscli. Backup and archive utilities can also access SymplyNEBULA, these include; Archiware P5, Acronis, Cloudberry, etc. A complete list can be found at
    support.gosymply.com

3. User names and information – don't worry if you do not have this information, users can be added at any time

LET'S GET STARTED

STEP 1 – SIGN IN

This is how you enter SymplyNEBULA for admin and setup.
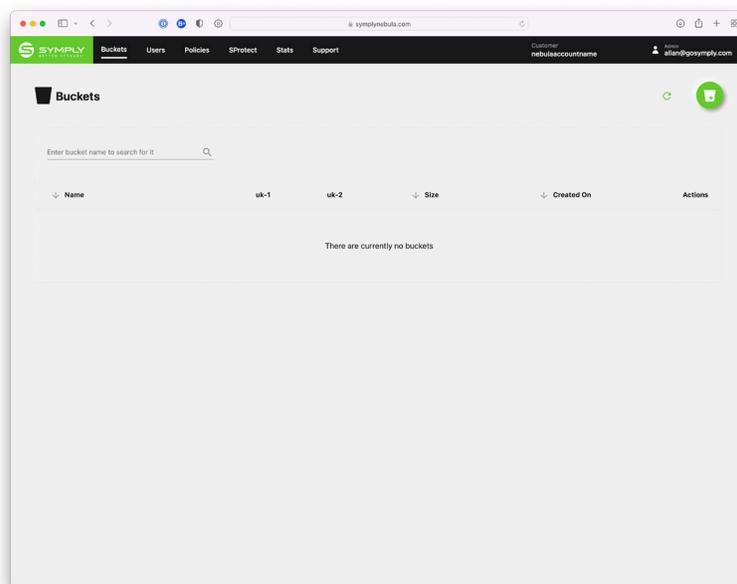
SymplyNEBULA Main Window Navigation

1. Using your custom URL (e.g. https://symplynebula.com/signin?c=<accountname>) enter the administrator email address and password on your certificate. The Account field on the sign-in page should populate automatically

2. Click SIGN IN

3. This will take you directly to the Bucket page

STEP 2 – CREATE BUCKET(S)

These are the areas of SymplyNEBULA where your data is stored.

1. Create a bucket by clicking on the bucket icon with a "+" symbol on the upper right side of the page

2. Enter the Bucket Name – this can be 6 to 63 lowercase letters and numbers

3. Enter the Region – this can be found on the certificate in case you do not remember your selection

4. Access Mode, Versioning, and Object Locking can be left at their defaults

5. Click SUBMIT

6. You have created your bucket

7. To create additional buckets, repeat the steps above
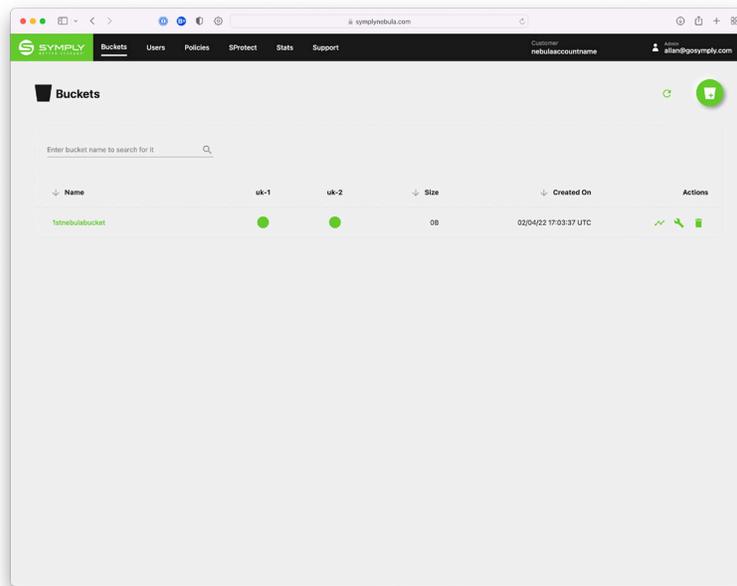
SymplyNEBULA Main Window Navigation

STEP 3 – ADD USERS

This will involve setting name, password and generating keys that are used to secure your account, assigning the policies you set to each user, and sending an email invite (password reset) email to each user.

1. Click the Users tab on the top of the page

2. Click the new user icon at the top right of the page

3. Carefully enter the user's email address – take care entering this email address as it will not be validated

4. Click CREATE USER

5. This will open the new user setup page where you can assign policies and generate key pairs for access. This will also allow you to notify the user that their account is active by sending a RESET PASSWORD email link

NOTE: You must generate User Keys in order for users to access the assigned Bucket in SymplyNEBULA

STEP 4 – SET POLICIES

Allows access to your data, these include read, write, list, and delete.

1. Click the Policies tab on the top of the page

2. Create your policies for read, write, list and delete by clicking the NEW POLICY ICON on the top right side of the page. This will open the new policy page

3. When creating a new policy, enter the policy name, a policy description, select the bucket to which the policy applies, and set permissions

4. Once completed, Click SAVE

5. Repeat these steps for each policy

NOTE: If you ever need to go back to another page, you can select the page tab you want by clicking on it in the tab menu at the top of the page

Congratulations - This completes your SymplyNEBULA setup.

NOTE: We recommend you change your admin password at this time. This can be done by selecting the USER tab on the Main window and clicking on the admin name in the upper right hand corner, this will expose the main menu, select My Account and CHANGE PASSWORD.
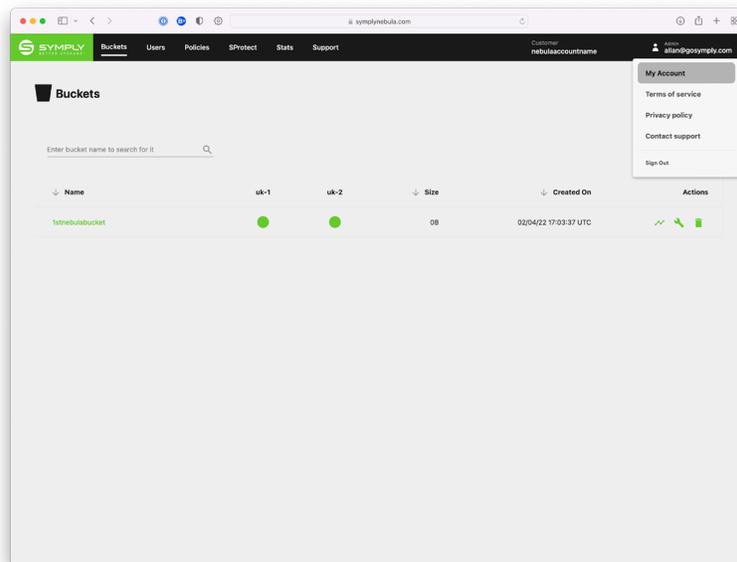
SymplyNEBULA Users Page with Admin Menu

After completing setup, we recommend users test to ensure they have access to their bucket(s) after signing in.

BUCKET ACCESS TEST PROCEDURE

For this example, we will be using Transmit by Panic Software. It's simple and easy to use.

What you will need for your test:

- Endpoint URL: https://s3.symplynebula.com
- Bucket Name – This will be the name of the bucket you (admin) assigned to the user
- Know their Permissions you (admin) assigned to them
- Their Access Key and Secret Key Pairs

Once this information is entered the user can test access to the bucket.

With successful access they are ready to use SymplyNEBULA.

If you have questions and issues, please contact Symply Technical Support at support.gosymply.com

www.gosymply.com
support.gosymply.com
hello@gosymply.com